

## **Mobility Exchanges at the Vetsuisse Faculty** Information for Incoming Students and Interns

Please refer to the following information and follow the procedure as outlined in this document if you are interested in a mobility exchange at the Vetsuisse Faculty in Bern. The following information addresses students of veterinary medicine enrolled at European universities.

### **Step 1: Information provided online**

Please make sure to get familiar with the information provided on our websites first. Under the following web links, you can find information about entering and residing in Switzerland, about the city of Bern as well as about the University of Bern and the Vetsuisse Faculty.

[General information for incoming students](#)

[General information for incoming SEMP \(Erasmus\) students](#)

[Information on the University of Bern](#)

[Information on the Vetsuisse Faculty](#)

### **Step 2: Deciding which type of mobility exchange you want to apply for**

For incoming students from European universities, there are *three main options* for student mobility at the Vetsuisse Faculty:

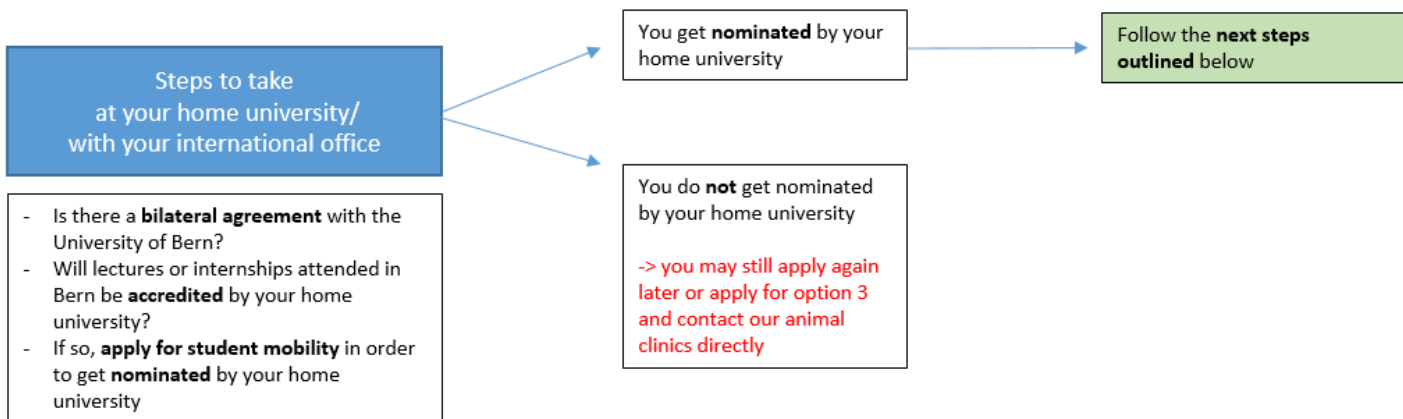
- 1) **Applying for SEMP (Erasmus) studies:** If your application for SEMP studies is successful, you are likely to receive a *student mobility grant* and gain access to our *lectures and courses*. You can also do an internship in one of our animal clinics if capacity is sufficient. In order for you to apply, your home university and the University of Bern must have a *bilateral agreement* in your field of study and we will need a *nomination* of your home university first. Your stay must be a minimum of 3 full months.
- 2) **Applying for SEMP (Erasmus) internships:** If your application for a SEMP internship is successful, it is likely that you will receive a *student mobility grant*, and you will be able to do an *internship in one of our animal clinics*. In order to apply, we prioritize students from universities in Europe the University of Bern, the Vetsuisse Faculty has a *bilateral agreement* with. However, if places are still available, you can apply. Please note that we only know about free places for students their home faculty/university does not have a bilateral agreement with our faculty shortly before the deadline (30. April for the upcoming autumn semester (same year), and the spring semester the following year). You will need a

*nomination* of your home university first. Please refer to the [information sheet](#) provided by our international office. This document includes information about living expenses, health insurance, accommodation, entry to Switzerland etc. Your stay must be a minimum of 2 full months.

- 3) Applying for an internship at one of our animal clinics directly (outside of the SEMP/Erasmus framework):** If your home university does *not* have a *bilateral agreement* with the University of Bern, there is the option to apply for an internship at one of our animal clinics by contacting the respective clinic directly. You will *not need a nomination by your home university* in this case. There is however, *no access to mobility grants* for this option. If you decide to apply for this option, you may get in touch with the animal clinics directly (see contact information on page 3).

**Step 3: Application at your home university**

The following illustration summarizes the procedure if you decide to apply for SEMP mobility (options 1 or 2):



The following steps are only relevant for nominated SEMP/Erasmus-students:

**Step 4: Contacting the Departmental Coordinator**

If you want to apply for a SEMP internship, you should now contact the Departmental Coordinator of Vetsuisse Faculty and submit your application documents:

*Departmental Coordinator Vetsuisse-Faculty:*

Prof. Dr. med. vet. Meike Mevissen, [meike.mevissen@unibe.ch](mailto:meike.mevissen@unibe.ch)

You need to provide her with the following information:

- What should your program consist of? (Lectures, courses or an internship?)
- (in case of internships:) When should your internship take place and how long should it last<sup>1</sup>?
- (in case of internships:) Which animal clinics are you especially interested in?

In case of internships, the Office of Students Affairs will afterwards send you a proposal on the program (which Animal Clinic you will attend and in what timeframe).<sup>2</sup>

### **Step 5: Application at the University of Bern**

After the confirmation from the Departmental Coordinator, follow the instructions on our website and hand in your application forms at the University of Bern:

[Application documents for SEMP \(Erasmus\) internships](#)

[Application documents for SEMP \(Erasmus\) studies](#)

Application deadline for the fall semester and spring semester: April 30.

### **Step 6: Confirming the program and planning your stay**

Please confirm the program if you agree with the program sent to you by our Office of Students Affairs. You can now start to plan the organizational aspects of your stay in Bern and refer to our international office if you need support.

### **Step 7: Final organizational information about your stay**

About one month before your arrival you should get in contact with the respective animal clinic of your internship. The clinic will provide you with final organizational information (insurance, student account, keys, working clothes etc.). Please refer to the contact information below.

### **Contact Information**

#### International Office

SEMP/Erasmus studies from other countries: Martina Carolus, [martina.carolus@unibe.ch](mailto:martina.carolus@unibe.ch)

SEMP/Erasmus studies from Belgium, Germany, the Netherlands, Austria and Turkey:

Michaela Soltan, [michaela.soltan@unibe.ch](mailto:michaela.soltan@unibe.ch)

SEMP/Erasmus internships: Cornelia Stuber, [cornelia.stuber@unibe.ch](mailto:cornelia.stuber@unibe.ch)

#### Departmental Coordinator Vetsuisse-Faculty

Prof. Dr. med. vet. Meike Mevissen, [meike.mevissen@unibe.ch](mailto:meike.mevissen@unibe.ch)

#### Office of Students Affairs:

Dr. med. vet. Simone Forterre, [simone.forterre@unibe.ch](mailto:simone.forterre@unibe.ch)

Samuel Huber, [samuel.huber2@unibe.ch](mailto:samuel.huber2@unibe.ch)

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<sup>1</sup> Usual duration of internships: 6 weeks or 16 weeks.

<sup>2</sup> Detailed information on the dates of your internship in the fall semester can be communicated at the earliest in January of the same year. It is not possible to inform you about your detailed internship program more than one year in advance.

Animal Clinics:

*Small Animal Clinic*

Administration/Organization: Gina Wiedmer, [gina.wiedmer@unibe.ch](mailto:gina.wiedmer@unibe.ch) and Alessia Dalle Fratte, [alessia.dallefratte@unibe.ch](mailto:alessia.dallefratte@unibe.ch)

Internship Program: Dr. med. vet. Deborah Rohner, [deborah.rohner@unibe.ch](mailto:deborah.rohner@unibe.ch)

*Equine Clinic*

Administration/Organization: [info.bern@ismequine.ch](mailto:info.bern@ismequine.ch)

Internship Program: Dr. med. vet. Micaël Klopfenstein, [micael.klopfenstein@unibe.ch](mailto:micael.klopfenstein@unibe.ch)

*Farm Animal Clinic*

Prof. Dr. med. vet. Gaby Hirsbrunner, [gabriela.hirsbrunner@unibe.ch](mailto:gabriela.hirsbrunner@unibe.ch)

*Institute of Animal Pathology*

Administration/Organization: Christine Herzig, [christine.herzig@unibe.ch](mailto:christine.herzig@unibe.ch)

Internship Program: Dr. med. vet. Corinne Gurtner, [corinne.gurtner@unibe.ch](mailto:corinne.gurtner@unibe.ch)

26. April 2023, S. Forterre / S. Huber, Studienplanung der Vetsuisse-Fakultät, Universität Bern