

## Regulations for CHANGE network funding

### Purpose

The CHANGE network funding scheme serves to develop and promote the careers of young scientists at Vetsuisse Bern through networking, particularly between different fields and disciplines.

### Operationalisation

Funding is provided for networking activities organized by young scientists for young scientists, and in which young scientists from preferably different departments of the Vetsuisse Faculty participate. The funded activities are broad and can include joint excursions, visits, lectures by external experts, poster days, outreach, peer mentoring, training activities and much more. The application must credibly demonstrate that the activity promotes networking among early career researchers and serves further education/development in the broadest sense.

Individuals (e.g. participation in conferences or contributions to publications) and internal departmental activities are not eligible for funding.

### Funding amount

A total of CHF 7500 is available per year. Applications can be submitted for up to CHF 2500, there is no minimum amount. Applications that meet the criteria will be approved in the order in which they are received.

### Decision-making process

Submitted applications will be forwarded by the Equal Opportunities Coordinator to the KANG for review. The commission reviews and decides through voting whether an application is approved. The majority principle applies.

### Application

Applications can be submitted by doctoral students, PhD students or postdocs who are employees of the Vetsuisse Faculty of Bern. It is recommended to discuss ideas with the head of the Commission for Young Academics and Equality (KANG) before submitting them.

### Application conditions

The application can be submitted at any time by e-mail to the Faculty's Equal Opportunities Coordinator, Nora Gassner, [nora.gassner@unibe.ch](mailto:nora.gassner@unibe.ch). The application (maximum 2 A4 pages/one PDF document) must include the following:

- Organizer and contact
- Planned activity (what, when, where, for whom)
- Explanation of how the activity promotes networking and serves further education
- Budgeting and precise amount requested.

## Reporting

The following must be submitted after the event:

- a list of participants in a provided [Excel sheet](#) (for monitoring purposes)
- a short report on the activity, the networking effect and the training effect (max. 1 A4 page)
- All receipts for expenses

Funds received must be reimbursed to the KANG in case of missing reporting.

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**u<sup>b</sup>**